

CLUB CONSTITUTION AND BY-LAWS OF SLIPPER BRIDGE ANGLING CLUB

| Record of Revisions | | |
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| Date | Article / Section | Revision made by |
| 20 th December 2004 | General revision of whole document prior to presentation at committee meeting January 2005. | Peter Anderson |
| 10 th January 2005 | Revision of Article I – II/section 2 following amendments passed during Jan-2005 committee meeting | Peter Anderson |
| 26 th April 2005 | Revision of Article I – II following March Committee Meeting. | Peter Anderson |
| 11 th July 2005 | Pages; 6, 7, 8 printed for review 12/7/05 meeting. | Peter Anderson |
| 13 th January 2006 | Revision of Dissolution, Membership fee's & Elections | Peter Anderson |
| 1 st May 2006 | Review ahead of 2006 AGM | Peter Anderson |
| 13 th February 2009 | Proposed changes to comply with CASC Scheme – HM Revenue & Customs – Changes to presented to committee 18/3/2009 for final approval AGM MAY 2009 | Peter Anderson |
| 20 th February 2009 | Addition of the role of Public Relations officer | Peter Anderson |
| 18 th March 2009 | Also changes made following committee meeting 18th March 2009 – All require final approval at AGM 2009 Note Article 1: Changes to list of organisation stated as possible benefactors on dissolution of the club and section 2 membership requirements/ power of committee to refuse or expel membership/member | Peter Anderson |
| 13 th May 2010 | Change approved during 2010 AGM held on the 12th May. The maximum number of committee members increased from 11 to 15 | Peter Anderson |
| 27 th May 2011 | Change made post 2011 AGM See the inclusion of Barry Newton as a life member in the list of life members Article II, Section 3 Note: Control copy of constitution handed over to new club secretary Julie Ward 27th May 2011 | Peter Anderson |
| 9 th November 2011 | Change approved at general meeting Julie Ward to be made life member | Julie Ward |
| 16 th May 2012 | Changes approved: Article IV section 2 Attendance Members volunteering and successfully gaining apposition on the committee or sub- committee of the club should endeavour to attend all meetings were practicably possible. If he/she fails to attend three consecutive meetings that committee member will lose their positions on the committee, and the post will become vacant | Julie Ward |
| 15 th May 2013 | Tony Cross to be made a life member | Julie Ward |

| Record of Revisions | | |
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| Date | Article / Section | Revision made by |
| Note: The last version of the constitution issued to Peter Anderson was issued in May 2013, a number of amendments have been approved since this date. Peter Anderson received an action from the November 2018 general meeting to review all available documents issued since May 2013 and incorporate all approved changes to a new version of the clubs constitution. This version of the constitution was be submitted for approval during the clubs AGM in May 2019. | | |
| 24 th May 2019 | Article IV: Meetings-Frequency and Attendance. Section 1: Frequency of Meetings. Our meeting held in November has been changed from a general meeting to a committee only meeting, effective from the year 2020. | Peter Anderson |
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ARTICLE I – NAME, PURPOSE & LOCTION:

Section 1: Name & Legal Standing The club shall be called **“The Slipper Bridge Angling Club”** The Club is an unincorporated association and therefore must elect a board of trustees who will be legally responsible for the Slipper Bridge Pond its content and its associated land. The current board of trustees are as follows:

Mr Peter J Anderson. Address: 148 Estcourt Street, Hull. HU9 2RS.

Mr Peter Blackman. Address: The Shambles, Main Road Gilberdyke. HU15 2SL

Mr Tony Cross 59 Main Street, Hotham. YO43 4UB

The liability of the trustee will be limited to the assets of the Club. As an unincorporated association the members are not legally responsible for the Slipper Bridge Pond, its content and its associated land, nor do they have a legal claim to any part of the Slipper Bridge Pond its content or its associated land. The Club, trustees or committee, shall not in any way be responsible or liable for any accident or injury caused to any person or their property, whilst in or about exercise of the privileges hereby granted. The Club will maintain appropriate public liability insurance cover.

Dissolution

In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies;

Approved registered charitable organisation are:

1055551 – Gilberdyke and District Leisure Association.

1074729 - The British Disabled Anglers Association.

Section 2: The Purpose and Object of the club is to provide facilities to promote participation of the whole community in the sport of Angling. The Income and Property of the Club; shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the Members of the Club

Section 3: Location/Direction. The Slipper Bridge Pond is located in the East Riding of Yorkshire to the west of the village of Gilberdyke. Map coordinates 53.749955, -0.755730. Post code DN14 7XL

ARTICLE II – MEMBERSHIP

Section 1: Number of Members & Fees: The maximum number of members / fishing passes to be sold in any year will be set by the committee at the Annual General Meeting of the Club. Changes to the membership fees may only be made at the clubs AGM. Any changes in the number of members must be reflected in our annual application for public indemnity & liability insurance.

Section 2: Membership Requirements: Membership of the club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of Angling as a particular sport.

The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's Committee and decided by a majority vote.

A Special General Meeting shall be called on receipt of a requisition by the Secretary to that effect, signed by not less than four Members.

All Membership Subscriptions must be paid in full on application for their membership permit, on or before the 30th October or when all allocated membership books are sold, on this date annual membership will close.

All cheques in respect of membership fee's must be made payable to the Club

Membership will be renewable on an annual basis. Existing members will be given the opportunity to renew their membership from the 30th October until 31st January. After 31st January, those whose names are recorded on the membership secretary's waiting list will be given priority in the order in which their name appears on the list. Once the waiting list has been exhausted remaining memberships will be sold on a first come first served basis.

It shall be the individual members responsibility to ensure they renew their membership; the club will not hold or reserve any passes on behalf of any individual.

On purchasing their Annual Membership Pass, all members must read rules printed within their pass and complete the membership registration details, these details must be returned to the club for inclusion in club membership records. They must also sign to signify that they understand and will abide by the club rules.

For insurance purposes, the club membership secretary will keep a register of member's names and addresses, this data will not be shared with any third party.

Any rule infringements will also be recorded on this register against the members proven to have infringed club rules with a record of any action taken by the club.

All membership holders must also ensure that they purchase a valid Environment Agency Fishing Licence.

Membership passbooks must be carried by each member whilst using the Clubs facility, the passbook will be surrendered to any Club bailiff or officer on request for inspection.

Membership passbooks are not transferable.

Section 3: Annual Membership Fee's and Types of Membership All fees shall be decided at the Annual General Meeting or at a Special General Meeting called for that purpose. The Club will post notices of any changes in membership fees; this may be contained within the passbook or posted on the clubs notice board.

Membership will fall in to nine bands or classes as follows:

Senior Membership, any persons aged between 18 and 65 years of age on or before the 1st January on the year of subscription. (Fee will used as a 100% benchmark for subclasses of membership)

Junior Membership, any persons aged between 12 and 17 years of age on or before the 1st January on the year of subscription. The fee for junior membership is presently fixed at £15.00.

Child Membership, any child of an existing fully paid up; Senior, OAP or Disabled member of the club, a child member shall be 12 or less years of age on the 1st of January on the year of registration. The fee for child members is fixed at £5.00.

We insist that Child members be accompanied at all times by a responsible adult member and limits of two U12's are permitted per member per visit.

OAP & Disabled Membership, any person greater than 65 years of age on or before the 1st January on the year of subscription, or a person presenting evidence of disability. (Fee will be set at 75% benchmark value membership up to the nearest whole £).

Concessionary Membership, the committee have the power to issue concessionary passes to long serving members of the committee, bailiffs and members who have assisted the club beyond the call of normal duty. Issue of such passes will be at the discretion of the committee. A list of those members who may be eligible for concessionary members will be drawn up by the membership secretary, this list will be reviewed by the committee at the September committee meeting.

Discretionary Temporary Membership, Any member of the general public showing an interest in becoming a member of the club may be granted a 'Discretionary Temporary Membership', this will permit that person one day free fishing to sample our facility. This membership will take the form of a letter issued and signed by an officer of the Club.

Life Membership, Life membership will be awarded to those members who have served the Club Committee in a voluntary capacity for a substantial period of time and/or who have assisted the Club in such a way to secure its future success and profitability. Life membership may only be award at

an AGM of the Club. The names of those receiving Life Membership will be recorded within the clubs constitution. Life membership shall not be transferable to any heir on death of recipient.

Members aged 80 and above, free membership of the club will be awarded to any long standing members who is 80 years of age or above on the 1st of January on the year of issue and who have been a member of the club for 4 years previous to that. It should be noted that all members are responsible for their membership renewal; the club will however contact those who will be awarded this form of membership for the first time to ensure they understand the change in their membership standing.

List of Life Members.

Steven Addy, enabling purchase of pond.

Peter Blackman - Over 20 years of service to the Club and enabling purchase of pond.

Graham W Hartley – Over 20 years of service to the Club and enabling purchase of pond.

Thomas Holliday – Over 20 years of service to the Club and enabling purchase of pond.

Peter Anderson – 20 years of service to the Club and enabling purchase of pond.

Julie Ward - for outstanding services and dedication in pursuit of projects, approved life membership at the General meeting 2011

Tony cross - services to club and bailiff duties, approved Life membership at the AGM 2013.

John Wright - appointed for long service to the club as a bailiff, approved AGM 2018

Michael Allison – appointed by the committee following generous sponsorship of the Junior match 2018, also attending many working parties over the years.

Article III – Officers, Elections, Vacancies, and Eligibility for Office

Section 1: Officers and their Duties

The Chairman shall:

1. Preside over all club meetings.
2. Direct and supervise all club functions.
3. Break ties on voting matters.
4. In association with Secretary and Vice Chairman produce a joint report to be presented at the clubs AGM.

Vice-Chairman shall:

1. Assist the Chairman in all his duties.
2. Preside over all functions in the Chairman's absence.
3. Make periodic safety inspections of the Slipper Bridge Pond.
4. In association with Chairman and Secretary, produce a joint report to be presented at the clubs AGM.

The Secretary shall:

1. Maintain the official club constitution and by-laws.
2. Maintain accurate minutes of all club meetings.
3. Maintain permanent records of Match results.
4. Prepare club correspondence.
5. Maintain permanent files for the club.
6. Perform all functions associated with club
7. Stand in for Chairman and/or Vice Chairman in their absence in accordance with existing regulations and policy.
8. Book meeting venue and facilities.
9. In association with Chairman and Vice Chairman produce a joint report to be presented at the clubs AGM.

The Treasurer shall:

1. Maintain accurate permanent record of all club financial transactions.
2. Present accurate financial reports at AGM.
3. Maintain all club financial accounts in conjunction with club Chairman and or Secretary.
4. Review clubs balance sheet to determine if any membership fee increase need to be considered at the clubs Annual General Meeting.

Bailiffs Appointed bailiffs shall:

1. Be considered to serve on the committee and stand for election for any vacant positions.
2. Wear bailiffs pass whenever on official duty on the pond.
3. Check membership passes, and compliance with club rules.
4. Police Pond and environment and evict non-members (Bailiffs must read early signs of potential conflict situation, withdraw from the situation the formally report the event to the committee).
5. Record and report all breaches of rules to the committee.
6. In the event of minor injuries advise members on the location of the first aid box held in the toilet block, all injuries are to be recorded in the clubs accident book.

General Committee Members shall:

1. Members volunteering and successfully gaining apposition on the committee or sub-committee of the club should endeavour to attend all meetings were practicably possible. If he/she fails to attend three consecutive meetings that committee member will lose their positions on the committee, and the post will become vacant.
2. Be willing to represent concerns and interests of individual or groups of members who have general concerns or complaints. (Formal complaints must be made in writing and addressed to the Club Secretary).
3. Serve as members of sub-committees set-up to investigate issues or projects on behalf of the Club.
4. Officiate at any Club match or Function.

Section 2: Elections

Section 3: Voting Eligibility AGM

1. Any member in good standing can nominate candidates for office. If two or more candidates are nominated for any one office, candidates will be elected by the general membership by simple majority.
2. All votes will be made by a show of hands.
3. In even years, elections for the Chairman and Secretary positions will be held at the AGM. 2020, 2022, 2024, 2026.
4. In odd years, elections for the Vice-Chairman, Membership Secretary and Treasurer will be held at the AGM. 2019, 2021, 2023, 2025.
5. Term of office will be two years unless said officer resigns, moves, or is removed from office pursuant to Article VIII .

In addition to those elected as officers of the Club as listed above, up to ten members can be elected to serve on the general committee, and these positions will be reviewed annually. The maximum number of elected officers shall not exceed 15. Members co-opted onto the committee prior to an AGM must be formally elected to office at the next AGM.

Prior to the annual general meeting the ten general committee members must submit a verbal or written statement of their intention to seek election or to resign their post. Notice of intention to resign should be served a least one month prior to the AGM enabling member's wishing to join the committee to be approached.

For the benefit of the Club we shall encourage a healthy rotation of the general committee members and should a member express an interest to join the general committee his/her application will be reviewed and presented as part of the election process for consideration with those seeking re-election.

All none title carrying members of the general committee will be elected/re-elected each year.

Section 4: Vacancies

In the event that an officer's position becomes vacant an election will be held (see Article III Section 2, Elections.) In the event that the office of the Chairman becomes vacant, the Vice Chairman will automatically succeed to the office until an election can be held.

Section 5: Eligibility for Office.

To be eligible for elective office, a member must:

1. Be a member in good standing for not less than three years.
2. Anticipate that s/he will remain in this locale for the term of office.

Article IV: Meetings-Frequency and Attendance.

Section 1: Frequency of Meetings

The club shall conduct a meeting every two months meetings shall take place during the following months: All senior, OAP and disabled members are entitled to one vote. Proxy votes are not

permitted. Absentee voting is permitted in those instances where a member or office is unable to attend an AGM, however justification of absence and choice of vote must be made in writing to the Club Secretary prior to the meeting.

Committee Meeting (January)
Committee Meeting (March)
Annual General Meeting (May)
Committee Meeting (July)
Committee Meeting (September)
Committee Meeting (November)

Venue for meetings will be set at the AGM for the following year (e.g. January to December).

Section 2: Attendance

Members volunteering and successfully gaining apposition on the committee or sub-committee of the club should endeavour to attend all meetings were practicably possible. If he/she fails to attend three consecutive meetings that committee member will lose their positions on the committee, and the post will become vacant.

Article V – Financial Records

The treasurer shall maintain accurate financial record of all transactions involving Club funds. Annual audits are to be conducted by two club officers other than the treasurer. The results of this audit will be reduced to a written report.

The results of this audit will be provided to the secretary for inclusion in the minutes of the Annual General Meeting. The report will be signed by the officer's conducting the audit and will certify that the books are in order.

If irregularities are detected, they will be thoroughly investigated and reported in detail. The officers conducting the audit will make specific recommendations regarding action to be taken.

Article VI – Constitutional Amendments & Ownership if Controlled Masters.

Section 1, Amendments.

Any proposed amendments must be submitted to the secretary in writing at least one month prior to the Annual General Meeting. The secretary shall announce the proposal under new business at the Annual General Meeting. All senior, OAP and disabled members are entitled to one vote, a two-thirds majority must pass any changes.

Section 2, Ownership if Controlled Masters.

The club secretary will hold the primary master copy of the constitution; the primary master will be updated within one month of any approved changes.

A copy of the primary master will be forwarded to the second officer/owner, this will replace earlier versions.

In an effort to protect the club from potential; loss, withholding, damage or corruption of the controlled master(s) of its constitution, two separate copies of the master document will be held by two separate titled members of the clubs committee.

A record of the ownership of these master copies will be displayed in the record of changes table held on the cover pages of this document. All members are strongly encouraged to attend general meetings.

Article VII – Termination of Membership

Club membership may be terminated for the following reasons:

1. Failure to pay dues before the closing date of 30th of April, or if the maximum allowable passes have been sold.
2. Violation of Club and or Match rules.
3. Any act prejudicial to the good order, discipline or camaraderie of the club.

Termination requires a simple majority of members present at an official meeting of the club.

Vote will be by a show of hands. No refund of membership fee will be given to any member whose membership is terminated under article VII.

Article VIII – Removal from Elected Office

Any elected official of the club may be removed from office by the general membership for violation *of the club constitution and by-laws or for other reasons, which would justify termination of* membership of any member.

A member who desires to initiate action to remove an elected official shall enter a motion in writing for a vote of confidence for the individual officer, clearly citing the reasons for the motion.

Based upon the results of the vote of confidence, a member may then submit a subsequent motion calling for the removal of the officer or his/her voluntary resignation. This subsequent motion will be presented to the membership for vote by secret written ballot at the first meeting following that at which the vote of confidence was made.

Removal from office will require a simple majority of the total general membership.

Removal from office will not constitute automatic termination of membership.

Article IX – Rules & Club by-laws.

Section 1.

Club by-laws are rules which fall outside of our constitution these include rules which are presented within the annual membership pass book, rules for matches, working parties etc. Rules which help the Club, its members and officers run the day to day business and respond to events as they unfold without first having to seek approval of the committee or the broader membership. These Rules & By-laws are contained in separate documents or charged to individuals to implement.

Section 2.

Fishery Management Plan (FMP) & FMP Subcommittee.

The Fishery Management Plan is a document drawn up which contains detailed information about the up keep of Slipper Bridge Pond as a viable fishery. The document is a point of reference for those members of the club who sit on the FMP subcommittee, the number of people who sit on this subcommittee may vary in number as the demands of the FMP may also vary with time. The Fishery Management Plan should undergo a full review every 5 years to incorporate new projects and a revised 5 year forward plan.

If used correctly the FMP will unburden the main committee of many routine decisions which can be dealt with may the FMP subcommittee.

Submitted & Proposed for Approval by: Peter J Anderson, Club Secretary.

Seconded by: Mark Airey

Record of vote for the adoption of the Constitution. All in favour